

TO: Applicants Requesting Donations from Council #12133 of the Knights of Columbus

FM: Jim Hoffmann – Grand Knight

RE: Knights of Columbus Application for Donations/Instructions

Enclosed is an application for a Donation from Council #12133 of the Knights of Columbus.

“In service to One. In service to All.” -- *Knights of Columbus motto*

Charity is the foremost principle of the Knights of Columbus. To that end, the Knights as a service organization will support projects/programs based upon the following objectives. Projects/programs with a local influence in the Avoca, Walnut, Shelby and Oakland communities and/or projects/programs that assist our youth will be given special attention..

Funding will be awarded based upon one or more of these primary objectives:

1. Programs designed to help today's youth become tomorrow's leaders. Programs which can demonstrate they move today's youth to a strong sense of civic and/or religious responsibility.
2. Programs which service the local communities. Valid programs in this area may include special events, town celebrations, school programs (curriculum or extracurricular), library programs or programs assisting the elderly.
3. Programs designed to heighten the awareness of a Christian community and values. Programs designed to safeguard the environment, promote Christian values, or help the less fortunate will fall into this category.
4. Programs which will help develop or enrich the Catholic faith. Programs which will grow the Catholic Church and her good works, support religious outreach, promote vocations, or provide support for seminarians and postulates.

The Knights of Columbus meet on a semi-annual to discuss funding. Generally, awards are determined each spring and fall. Applications should be submitted to correspond with those times. After careful consideration, the Knights of Columbus will determine through a council vote where the annual budget will be allocated.

APPLICATION INSTRUCTIONS & DEADLINES:

1. Applications must be received by March 30th to be considered by the Knights of Columbus Council #12133 in the spring, and by August 31st to be considered in the fall.
2. Applications (and attached documents) should be submitted in a one-up page format (no two-sided documents).
3. Applications, correspondence, etc., should be mailed to the attention of Knights of Columbus, Financial Secretary, 30314 Hwy 59, Avoca, IA 51521.
4. When funding is requested for projects involving the printing and distribution of publications of any type (books, brochures, pamphlets, etc.), a prototype must accompany the application.
5. When a group submits more than one application for consideration within the same grant period, its group leader must submit a prioritized list of requests ranging from the most to the least important.

You will be contacted if additional information is needed and notified of the status of your application as soon as possible after the council meets.

Please contact the Grand Knight of Council #12133 if you have questions about the application or the review process. He will be happy to assist you.

DONATION APPLICATION FORM

Knights of Columbus - Council #12133

30314 Hwy 59; Avoca, IA 51521

Organization:	
Address:	
Address:	
City/State/Zip:	

Contact Name:	
Title:	
Email:	
Phone:	

1. Grant Cycle for Which Funds are Requested

January 1 - June 30

July 1 - December 31

2. Please indicate which of the following objectives and purposes of the Council most accurately describes your request for Endowment funding:

Promote youth programs

Enhance the local community

Heighten Christian values

Develop the Catholic faith

3. Project Name: _____ Amount Requested: \$ _____

4. General Description of Project: _____

6. Purpose, Scope & Desirability of Project (include schedule of events, location & description of intended audience): _____

7. Expected Completion Date of Project: _____

8. Total Cost of Project: \$ _____

9. Other Funds Pledged or On Hand (identify other sources and amounts): _____

10. If the Organization/Applicant has been accorded tax-exempt status, please indicate its Federal I.D. Number, and attach a copy of the determination letter from the IRS. _____

If granted funds by the Council, the undersigned, on behalf of the above-named organization/applicant, agrees to render faithful efforts to carry out the activities described in this application, and further agrees to furnish semi-annual status reports as of March 31 and September 30 to the Council by **April 30** and **October 31** until the conclusion of the project.

Authorized Signature: _____

Title: _____

Date Submitted: _____